

# Client Order Information

*Yes!* I want to have my beautiful flowers preserved.

All you need to do is fill out the following information, either *with* your wedding professional, or fill it out and **return the form to your wedding professional as soon as possible!** After that, your wedding professional will ensure that Keepsake Floral, Inc. receives your deposit and begins the floral preservation process. NO design decisions are required at this time. You will make your design decisions with a Keepsake Floral Design Consultant a few weeks after your wedding.

*Step One:* Please fill out the contact information, using an address and phone number where we can stay in touch with you for all Keepsake Floral correspondence.

First Name: \_\_\_\_\_ Last Name (Maiden): \_\_\_\_\_ Last Name (Married): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Daytime Phone: (\_\_\_\_) \_\_\_\_\_ Evening Phone: (\_\_\_\_) \_\_\_\_\_

Email Address (to inform you when your completed keepsake ships): \_\_\_\_\_ Wedding Date: \_\_\_\_\_

*Step Two:* Choose your variety of preservation. Keepsake Floral offers two unique forms of preservation for your special flowers.

I would like a 3-dimensionally preserved keepsake. *Flowers retain their shape, as in their original state and are 3-dimensional in the display you choose.*

I would like a pressed floral keepsake. *Flowers are pressed flat behind glass and are **not** 3-dimensional.*

*Step Three:* Please read and initial each of the following. These are very important items regarding the preservation of your flowers and our cancellation policy.

\_\_\_\_\_ 1. I have seen pictures or a sample of Keepsake Floral's work. I understand that when Keepsake Floral preserves flowers, the product is a completed enclosed keepsake -- flowers are enclosed either in a shadowbox (very deep) picture frame, an oval frame with a bubble-front plexiglas, a tabletop display under glass or behind glass as a pressed keepsake. **Keepsake Floral does not just preserve the flowers and hand them back as they were in the original bouquet form -- all flowers are displayed in a picture frame suitable for display on a wall or within a tabletop display.**

\_\_\_\_\_ 2. Please note these specific issues regarding flower color and certain types of flowers sometimes used within arrangements and bouquets.  
\_\_\_\_\_ a. Stephanotis, stock and bouvardia may need to be replaced. Depending on the amount of wear the bouquet has experienced, portions of other flowers or entire blooms may need to be replaced. We do charge for replacement flowers, when they are necessary, to ensure that all flowers within the keepsake are of equal quality.

\_\_\_\_\_ b. Colored flowers turn darker during preservation and white flowers turn more ivory.

\_\_\_\_\_ 3. Your deposit will be \$190.00. You, the client, will pay the remainder of the keepsake cost to Keepsake Floral when the order is confirmed with the Keepsake Floral Design Consultant (usually 3-4 weeks after the flowers are received). Payment plans are available for these balances. **If you need to cancel your order before the flowers are received, you will be refunded all but \$75 of the deposit. If you cancel your order after the flowers have been received, you will forfeit the entire deposit.**

*Step Four:* Place your **\$190.00** deposit with your wedding professional. A deposit is required in order to begin the preservation process. All of the deposit goes toward the cost of your finished keepsake, which you will choose a few weeks after your wedding with the assistance of a Keepsake Floral Design Consultant. Should you choose a keepsake that is less, any remaining deposit will be refunded to you directly upon shipment of your completed keepsake.

Collect a Floral Express Kit from your wedding professional to package and ship your bouquet to Keepsake Floral. If one is not available, your wedding professional will provide you with self-pack instructions or you may contact Keepsake Floral directly at 800.616.5337.

Client Signature: \_\_\_\_\_